

**APPLICATION FOR REGIONAL POSITION**

*Instructions: Please complete and return this form for entry into the regional database.  
If applying for a regional management team position, return with a current photo of yourself.*

**Personal Data**

Name \_\_\_\_\_ Member# \_\_\_\_\_ Chapter/Region \_\_\_\_\_

Address \_\_\_\_\_ Home Phone \_\_\_\_\_ Fax \_\_\_\_\_

City/State/Zip/Country \_\_\_\_\_ Work Phone \_\_\_\_\_ Email \_\_\_\_\_

**Sweet Adelines International Membership Data****Affiliation**

1. What year, and chapter, did you first join? \_\_\_\_\_
2. List other chapter affiliations.  
\_\_\_\_\_

**Service** (within last 10 years)

1. **Chapter** positions held: \_\_\_\_\_ Board Member \_\_\_\_\_ Communications \_\_\_\_\_ Director/Asst.Dir. \_\_\_\_\_ Marketing  
\_\_\_\_\_ Membership \_\_\_\_\_ Music Staff \_\_\_\_\_ PR Chair \_\_\_\_\_ Pres./Team Mgr.  
\_\_\_\_\_ Secretary \_\_\_\_\_ Show Chair \_\_\_\_\_ Treasurer \_\_\_\_\_ Reg. Meeting Coord.

Other \_\_\_\_\_

2. **Regional** Positions held: \_\_\_\_\_ CC \_\_\_\_\_ Class Facilitator \_\_\_\_\_ Coach \_\_\_\_\_ CRC  
\_\_\_\_\_ DMA/Ed.Coord. \_\_\_\_\_ DMA/Ed. Staff \_\_\_\_\_ Events Coord. \_\_\_\_\_ Facilities Coord.  
\_\_\_\_\_ Newsletter \_\_\_\_\_ PR Chair \_\_\_\_\_ Regent \_\_\_\_\_ Secretary  
\_\_\_\_\_ Treas/Fin. Coord. \_\_\_\_\_ Teacher/Faculty \_\_\_\_\_ Dir. Coord. \_\_\_\_\_ Team Coord. \_\_\_\_\_ LET  
\_\_\_\_\_ Chapter Coord. \_\_\_\_\_ Comm/Tech Coord. \_\_\_\_\_ Marketing/Membership Coord. \_\_\_\_\_ MDR

Other \_\_\_\_\_

3. **International** Positions held: \_\_\_\_\_ Arranger \_\_\_\_\_ Committee Chair \_\_\_\_\_ Committee Member \_\_\_\_\_ Faculty  
\_\_\_\_\_ Judge \_\_\_\_\_ International Board \_\_\_\_\_ Panel Secretary

Other: \_\_\_\_\_

4. Other contributions: conducting and/or participation in regional educational classes, etc.  
\_\_\_\_\_

**Activity** (within last 5 years)

1. How many international conventions have you attended? \_\_\_\_\_ Years: \_\_\_\_\_
2. What internationally funded education events have you attended? (Specify years)  
\_\_\_\_\_
3. How many regional competitions have you attended? \_\_\_\_\_ In what capacity? (Competing chorus, hostess chapter, audience, etc.)  
\_\_\_\_\_
4. What regional educational events have you attended? \_\_\_\_\_  
\_\_\_\_\_

5. International Program Membership: \_\_\_\_\_ Arrangers \_\_\_\_\_ DCP \_\_\_\_\_ Faculty \_\_\_\_\_ Judging

**Educational/Employment Data**

**Name** \_\_\_\_\_

1. List education/training \_\_\_\_\_

2. Employment:    \_\_\_ No \_\_\_ Yes    \_\_\_ Full Time \_\_\_ Part Time    Occupation \_\_\_\_\_

3. Past Occupation(s) \_\_\_\_\_

**QUALIFICATIONS**

**Check your skills, strengths, or experiences that would be valuable to your region:**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Accounting/Bookkeeping      | <input type="checkbox"/> Choreography/Dance Skills        | <input type="checkbox"/> Public Relations   |
| <input type="checkbox"/> Advertising/Marketing/PR    | <input type="checkbox"/> Desktop Publishing               | <input type="checkbox"/> Script Writing     |
| <input type="checkbox"/> Brochure/Poster Design      | <input type="checkbox"/> Educational/Teaching Skills      | <input type="checkbox"/> Show Coordination  |
| <input type="checkbox"/> Computer Skills             | <input type="checkbox"/> Financial Management             | <input type="checkbox"/> Stuffing Envelopes |
| <input type="checkbox"/> Bylaws and Rules            | <input type="checkbox"/> Hostess/Greeting Regional Events | <input type="checkbox"/> Typing Skills      |
| <input type="checkbox"/> Contract Writing            | <input type="checkbox"/> Legal/Paralegal                  | <input type="checkbox"/> Website Skills     |
| <input type="checkbox"/> Convention/Meeting Planning | <input type="checkbox"/> M/C Skills                       | <input type="checkbox"/> Workshop Planning  |
| <input type="checkbox"/> Data Entry                  | <input type="checkbox"/> Motivational Leader              | <input type="checkbox"/> Writing Articles   |
| <input type="checkbox"/> Database Skills             | <input type="checkbox"/> Negotiator                       | <input type="checkbox"/> Other _____        |
| <input type="checkbox"/> Decorating Skills           | <input type="checkbox"/> Program Manager                  |   |

**When asked to volunteer, do you prefer positions that are:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Short-term       | <input type="checkbox"/> Open-ended       | <input type="checkbox"/> Chair            |
| <input type="checkbox"/> Well-defined     | <input type="checkbox"/> Concept-oriented | <input type="checkbox"/> Working at Home  |
| <input type="checkbox"/> Product oriented | <input type="checkbox"/> Working on Site  | <input type="checkbox"/> Working Alone    |
| <input type="checkbox"/> Long-term        | <input type="checkbox"/> Group Work       | <input type="checkbox"/> Committee Member |

**If you are *not* interested in a position on the regional management team,  
Move on to Regional Activity Possibilities section of this form.**

**If you *are* interested in a position on the regional management team, please rank the following Regional Coordinator positions  
you are interested in holding (1 = highest priority):**

- |  |   |
|--|---|
| <input type="checkbox"/> Chapter Coordinator                   | <input type="checkbox"/> Events Coordinator               |
| <input type="checkbox"/> Communications/Technology Coordinator | <input type="checkbox"/> Finance Coordinator              |
| <input type="checkbox"/> Directors' Coordinator                | <input type="checkbox"/> Marketing/Membership Coordinator |
| <input type="checkbox"/> Education Coordinator                 | <input type="checkbox"/> Team Coordinator                 |

**REFERENCES**

Please list references that know you well enough to verify your qualifications. (Note: international headquarters staff are not eligible to provide references.)

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip/ \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip/ \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip/ \_\_\_\_\_

## Regional Committee Activity Possibilities

Below is a list of many, if not all, current chair, coordinator, event, resource, and committee positions currently functioning in Region 17. Please read the list carefully and indicate your preferences.

- Angel Chorus Coordinator
- Arrangers' Program
- CAL Liaison
- Chair of Regional Convention
- Convention Steering Committee
- Emcee Coordinator
- Encore Club
- Director Certification Program Coordinator
- External Public Relations
- Financial Training/ Mentor Choruses
- Fundraising Coordinator
- Historian
- Mass Sings
- Membership Resource/Direction Committee
- Pep Rally Coordinator
- Prospective Chapters/Cold Starts
- Regional Directory Coordinator
- Regional Meeting Coordinator
- Regional Activities Scheduling
- Regional Calendar
- Regional Shows
- Section Leader Chair
- Spotlight Chorus Program Leader
- Treasurer
- Vocal Production
- Web Site
- Archives
- Bylaws and Rules
- Central Duplicating
- Class Introductions
- Coaching/Faculty
- Choreography Chair
- Database Coordinator
- Directors/ Asst. Directors Forum
- Education Resource/Direction Committee
- Faculty/Director Training Coordinator
- Faculty Hostess Coordinator
- Grant Application Chair
- Leadership Education Chair
- Funn Night Coordinator
- Internal Public Relations
- Newsletter Editor
- Outside Sales
- Quartet Activities Coordinator
- PVI Coordinator
- Regional Brochure
- Regional Library Coordinator
- Resource Library Chair
- Rookie Team Leader
- SS Sing-a-along Program Leader
- Site Selection Team
- Young Women in Harmony Coordinator

Return to Communications & Technology Coordinator

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